



St. Richard's Canal Festival 2019

Vines Park, Droitwich

TRADERS BOOKING FORM

Saturday 4th May - Monday 6th May 10am-5pm



YOUR DETAILS				Details for the event website <i>if different</i>		
Name of Business						
Contact						
Address and Postcode					Postcode	
					Mobile	
Telephone	Home			Mobile		
Email						
Products						
Food/Drink Stalls:						
State which local authority you are registered with						
Public Liability Insurance <i>(Please enclose a copy)</i>		I hold my own Public Liability Insurance, which is valid during the date of the event. Tick Box <input type="checkbox"/> Any Comments:				
Health and Safety: 1. Will you be doing any cooking on the stall/selling temperature controlled food and/or drink? 2. Do you perceive any H&S risks?		<i>If YES, please submit a risk assessment</i> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>				
Do you have any specific access needs to set up your stand e.g. size of vehicle, trailer?		Yes <input type="checkbox"/> No <input type="checkbox"/> <i>If YES, please submit details</i>				

BOOKINGS FOR PITCHES IN VINES PARK								
Item	Day	Location - number required				Electricity		Total
		Premium		Other		Cost	Tick	
		Cost	No.	Cost	No.			
Pitch Only Prices are based on a 3x3m pitch (larger pitches are available) <i>Please indicate pitch size*</i>	All 3 Days	£65		£40		£30		
	Saturday	£40		£30		£10		
	Sunday	£25		£15		£10		
	Monday	£25		£15		£10		
Table in marquee (per day)	Sat/Sun/Mon	State days below:		£20		£10		

*If you require a larger pitch then a higher charge will apply e.g.
 a 4.5m frontage increases charge by 50%; 6m frontage will be charged as 2 pitches.
 There is a discount on Stall Charges of 10% for 2 days. There is no discount on electricity.
 You must supply your own gazebo/stall/equipment. Tables can be made available for marquee bookings.

Would you like to advertise in the programme (DL size 100mmx210mm) and/or website? Tick all boxes which apply.									
Full Page (89mm W x 200mm H)		½ Page (89mm W x 97.5mm H)		⅓ Page (89mm W x 63.5mm H)		Website Advert		Website Listing	
£100	<input type="checkbox"/>	£50	<input type="checkbox"/>	£25	<input type="checkbox"/>	£20	<input type="checkbox"/>	£10	<input type="checkbox"/>

ELECTRICITY REQUIREMENTS (if applicable) <i>See Exhibitor General Terms and Condition of Booking note 14</i>	
All electrical items you wish to use on your stand must be listed below	
Item	Wattage

PAYMENT	
Payment is due in full as soon as possible to secure your stall/space/advertising. All payments must reach us by 31st March 2019.	
Payment by Cheque	Please make cheques payable to: Worcester-Birmingham & Droitwich Canals Society
Payment By BACS	Pay To: Worcester Birmingham & Droitwich Canals Society
	Bank: Lloyds Bank PLC
	Account No: 00061476
	Sort Code: 30-96-97
<i>Please use the reference 'SRCF2019' along with your full trading name</i>	

AGREEMENT	
<i>GDPR policy statement details are in the terms & conditions. I have read and understood the St. Richard's Canal Festival 2019 general terms & conditions and agree to be bound by them.</i>	
SIGNATURE:	
PRINT NAME:	
DATE:	

FINAL CHECKLIST & BOOKING			Tick Boxes
Booking Form			
Public Liability Insurance Certificate			
Payment	Cheque Enclosed: State Amount	£	
	BACS: State Amount	£	
Risk Assessment (if applicable)			
Advert: Please send in pdf or high-resolution jpg format to: steve.knight@wychavon.gov.uk			
Website: Please send in pdf or high-resolution jpg format to the email address above (contact details, product description, logo, image and address of your own website)			
<p>Please send your application by 31st March 2019 to: St Richards Bookings (2019) 13 Harvington Road, Broom Park, Bromsgrove, B60 2BA For any further information please email: strichardsinfo@wbdc.org.uk Or visit www.strichardsfestival.co.uk</p>			