



# St. Richard's Canal Festival 2024

## Saturday 4<sup>th</sup> May - Monday 6<sup>th</sup> May

### Vines Park, Droitwich

## ACTIVITIES BOOKING FORM

Sat, Sun & Mon 10am-5pm



CONTACT DETAILS		Contact details on event website if different.
Name of Activity/Charity/Community Group		
Contact		
Address		
Telephone Number Mobile/Landline		
Email		
Products		
Public Liability Insurance <i>(Please provide a copy)</i>	I hold my own Public Liability Insurance which is valid during the date of the event.	YES / NO
Health and Safety: 1. Will you be doing any cooking on the stall/selling temperature controlled food and/or drink? 2. Do you perceive any H&S risks?	Yes / No  Yes / No	<b><i>If YES, please submit a risk assessment</i></b>
Do you have any specific access needs to set up your stand e.g. size of vehicle, trailer	Yes <input type="checkbox"/> No <input type="checkbox"/>	<b><i>If YES, please submit details on a separate sheet of paper</i></b>

ACTIVITY BOOKING FOR VINES PARK								
Item	Day	Location – number required				Electricity		Total
		Premium		Other		Cost	Tick	
		Cost	No.	Cost	No.			
<b>Pitch Only</b> Prices are based on a 3x3m pitch (larger pitches are available) <i>Please indicate pitch size*</i>	3 Days	£70		£40		£30		
	Saturday	£40		£30		£10		
	Sunday	£40		£30		£10		
	Monday	£25		£15		£10		
Table in marquee (per day)	Fri/Sat/Sun	State which day/days:		£30		£10		

\*If you require a larger pitch then a higher charge will apply e.g.  
 a 4.5m frontage increases charge by 50%; 6m frontage will be charged as 2 pitches.  
 There is a discount on Stall Charges of 10% for 2 days. There is no discount on electricity.  
 You must supply your own gazebo/stall/equipment. Tables can be made available for marquee bookings.

Would you like to advertise in programme and/or website? Tick all boxes which apply.									
Full Page 89mm W x 200mm H		1/2 Page 89mm W x 97.5mm H		1/3 Page 89mm W x 63.5mm H		Website Advert		Website Listing	
£100		£50		£25		£20		£10	

**ELECTRICITY REQUIREMENTS (if applicable)**  
**See General Terms & Conditions of Booking**

All electrical items you wish to use on your stand must be listed below	Wattage
<b>Item</b>	

PAYMENT	
Payment is due in full as soon as possible to secure your stall/space/advertising. All payments <b>must reach us by 31st March 2024.</b>	
<b>Payment by cheque</b>	Please make cheques payable to: <b>'Worcester-Birmingham &amp; Droitwich Canals Society'</b>
<b>Payment by BACS</b>	Account: The Worcester Birmingham & Droitwich Canals Society Bank: Lloyds Bank PLC Account No: 00061476 Sort Code: 30-96-97 <i>(Please use the reference 'ABF2024' for your payment along with the name of your business)</i>

AGREEMENT	
<i>GDPR policy statement details are in the terms &amp; conditions. I have read and understood the St. Richard's Canal Festival 2024 General Terms &amp; Conditions and agree to be bound by them.</i>	
<b>Signature:</b>	
<b>Print Name:</b>	

FINAL CHECKLIST & BOOKING	TICK BOXES
<b>Booking Form</b>	
<b>Public Liability Insurance Certificate</b>	
<b>Payment</b>	Cheque Enclosed
	BACS
<b>Risk Assessment (if applicable)</b>	
<b>Advert – sent in electronic format to email address below</b>	
<b>Enhanced website – sent in electronic format to email address below</b> (contact details, product descriptions, logo, 1 image and link to own website)	
Please send to us by <b>31<sup>st</sup> March 2024</b>	ACTIVITIES BOOKINGS (2024) David Wheeler 13 Harvington Road, Broom Park, Bromsgrove, B60 2BA Email: chairman@wbdc.org.uk