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St. Richard’s Canal Festival 2025

Saturday 3rd May - Monday 5th May

Vines Park, Droitwich, WR9 8LB

# ACTIVITIES BOOKING FORM

**Sat, Sun & Mon 10am-5pm**

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| CONTACT DETAILS | | | **Contact details**  **on event website if different.** |
| **Name of Activity/Charity/ Community Group** |  | | |
| **Contact** |  | |  |
| **Address** |  | |  |
| **Telephone Number Mobile/Landline** |  | |  |
| **Email** |  | |  |
| **Products** |  | | |
| **Public Liability Insurance**  ***(Please provide a copy)*** | I hold my own Public Liability Insurance  which is valid during the date of the event. | | YES / NO |
| Health and Safety:  1. Will you be doing any cooking on the stall/selling temperature controlled food and/or drink?  **2. Do you perceive any**   1. **H&S risks?** | Yes / No  Yes / No | If YES, please submit a risk assessment | |
| **Do you have any specific access needs to set up your stand e.g. size of vehicle, trailer** | Yes No  ***If YES, please submit details on a separate sheet of paper*** | | |

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| ACTIVITY BOOKING FOR VINES PARK | | | | | | | | |
| Item | **Day** | **Location – number required** | | | | **Electricity** | |  |
| **Premium** | | Other | |  | | **Total** |
| Cost | **No.** | **Cost** | **No.** | **Cost** | **Tick** |  |
| **Pitch Only**  Prices are based on a 3x3m pitch (larger pitches  are available)  *Please indicate*  *pitch size\** | 3 Days | £70 |  | £40 |  | £30 |  |  |
| Saturday | £40 |  | £30 |  | £10 |  |  |
| Sunday | £40 |  | £30 |  | £10 |  |  |
| Monday | £25 |  | £15 |  | £10 |  |  |

\*If you require a larger pitch then a higher charge will apply e.g.

**a 4.5m frontage increases charge by 50%; 6m frontage will be charged as 2 pitches.**

You must supply your own gazebo/stall/equipment.

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| Would you like to advertise in programme and/or website? Tick all boxes which apply. | | | | | | | | | |
| Full Page  89mm W x 200mm H | | 1/2 Page  89mm W x 97.5mm H | | 1/3 Page  89mm W x 63.5mm H | | Website Advert | | Website Listing | |
| £100 |  | £50 |  | £25 |  | £20 |  | £10 |  |

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| **ELECTRICITY REQUIREMENTS (if applicable)**  **See General Terms & Conditions of Booking** |

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| All electrical items you wish to use on your stand must be listed below | **Wattage** |
| **Item** |  |
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| PAYMENT | |
| Payment is due in full as soon as possible to secure your stall/space/advertising.  All payments **must reach us by 31st March 2025**. | |
| **Payment by cheque** | Please make cheques payable to:  **‘Worcester-Birmingham & Droitwich Canals Society’** |
| **Payment by BACS** | Account: The Worcester Birmingham & Droitwich Canals Society  Bank: Lloyds Bank PLC  Account No: 00061476  Sort Code: 30-96-97  ***(Please use the reference ‘ABF2025’ for your***  ***payment along with the name of your business)*** |

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| AGREEMENT | |
| *GDPR policy statement details are in the terms & conditions.*  *I have read and understood the St. Richard’s Canal Festival 2025 General Terms & Conditions*  *and agree to be bound by them.* | |
| **Signature:** |  |
| **Print Name:** |  |

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| FINAL CHECKLIST & BOOKING | | | TICK BOXES |
| Booking Form | | |  |
| Public Liability Insurance Certificate | | |  |
| Payment | | Cheque Enclosed |  |
| BACS |  |
| Risk Assessment (if applicable) | | |  |
| Advert – sent in electronic format to email address below | | |  |
| **Enhanced website – sent in electronic format to email address below**  (contact details, product descriptions, logo, 1 image and link to own website) | | |  |
| Please send to us  **by 31st March 2025** | ACTIVITIES BOOKINGS (2025)  3 Corbyn Mount, Underhill Road,  Torquay, TQ2 6QU  Email: chairman@wbdcs.org.uk | | |

**www.strichardsfestival.co.uk** [**www.wbdcs.org.uk**](http://www.wbdcs.org.uk)

**Facebook: @srcfdroitwich**