St. Richard’s Canal Festival 2025

Vines Park, Droitwich, WR9 8LB.

**Saturday 2nd May – Monday 5th May, 10am - 5pm**

# CHARITY/COMMUNITY BOOKING FORM

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| YOUR DETAILS | **Details for Event****Website *if different*** |
| Name of Charity/Community Group |  |  |
| **Contact** |  |
| **Address** |  |
|  | **Postcode:** |  |
| **Telephone** | **Home**: |  | **Mobile:** |  |
| **Email** |  |
| **What are you doing on****your stall?** |  |
| **Food/Drink Stalls:****State which local authority you are registered with** |  |
| **Public Liability Insurance*****(Please enclose a copy)*** | I hold my own Public Liability Insurance, which is valid during the date of the eventAny Comments: |
| Health and Safety:1. Will you be doing any cooking on the stall/selling temperature controlled food and/or drink?**2. Do you perceive any****H&S risks?** |  ***If YES, please submit a risk assessment*** Yes No Yes No |
| **Do you have any specific access needs to set up your stand e.g. size of vehicle, trailer?** |  Yes No***If YES, please submit details*** |

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| CHARITY/COMMUNITY BOOKING FOR VINES PARK |
| Item | **Day** | **Location – number required** | **Electricity** |  |
| **Premium** | Other |  | **Total** |
| Cost | **No.** | **Cost** | **No.** | **Cost** | **Tick** |  |
| **Pitch Only**Prices are based on a 3x3m pitch (larger pitchesare available)*Please indicate**pitch size\** | 3 Days | £90 |  | £60 |  | £15 |  |  |
| Saturday | £50 |  | £40 |  | £5 |  |  |
| Sunday | £60 |  | £40 |  | £5 |  |  |
| Monday | £40 |  | £30 |  | £5 |  |  |

\*If you require a larger pitch then a higher charge will apply e.g.

**a 4.5m frontage increases charge by 50%; 6m frontage will be charged as 2 pitches.**

You must supply your own gazebo/stall/equipment. Tables can be made available for marquee bookings.

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| Would you like to advertise in programme and/or website? Tick all boxes which apply. |
| Full Page89mm W x 200mm H | 1/2 Page89 W x 97.5 H | 1/3 Page89mm W x 63.5mm H | Website Advert | Website Listing |
| £50 |  | £30 |  | £15 |  | £10 |  | £8 |  |

Please state your Charity Number:

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| **ELECTRICITY REQUIREMENTS (if applicable)*****See Exhibitor General Terms and Condition of Booking note 14*** |
| All electrical items you wish to use on your stand must be listed below |
| **Item** | **Wattage** |
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| PAYMENT |
| Payment is due in full as soon as possible to secure your stall/space/advertising.**All payments must reach us by 31st March 2025** |
| **Payment by cheque** | Please make cheques payable to:Worcester Birmingham & Droitwich Canals Society |
| **Payment by BACS** | Account: The Worcester Birmingham & Droitwich Canals SocietyBank: Lloyds Bank PLCAccount: 00061476 Sort Code: 30-96-97*Please use the reference ‘SRCF 2025’**along with your full trading name* |

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| **AGREEMENT** |
| *GDPR policy statement details are in the terms & conditions.**I have read and understood the St. Richard’s Canal Festival 2025 general terms & conditions**and agree to be bound by them.* |
| **SIGNATURE:** |  |
| **PRINT NAME:** |  |

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| **FINAL CHECKLIST & BOOKING** | **TICK BOXES** |
| Booking Form |  |
| Public Liability Insurance Certificate |  |
| Payment | Cheque Enclosed |  |
| BACS |  |
| Risk Assessment (if applicable) |  |
| Advert: Please send in pdf or high-resolution jpg format to the email address below |  |
| Website – Please send in pdf or high-resolution jpg format to the email address below(contact details, product description, logo, image and address of your own website) |  |
| Please send your application by **31st March 2025** to:St Richards Bookings (CC2025)3 Corbyn Mount, Underhill Road,Torquay, TQ2 6QUFor any further information please email: strichardsinfo@wbdcs.org.ukor visit www.strichardsfestival.co.uk |

**strichardsfestival.co.uk ¦ wbdcs.org.uk ¦ Facebook: @srcfdroitwich**