



# St. Richard's Canal Festival 2025

## Vines Park, Droitwich, WR9 8LB.



Saturday 2nd May – Monday 5th May, 10am - 5pm

### CHARITY/COMMUNITY BOOKING FORM

YOUR DETAILS				Details for Event Website <i>if different</i>	
Name of Charity/Community Group					
Contact					
Address					
		Postcode:			
Telephone	Home:		Mobile:		
Email					
What are you doing on your stall?					
Food/Drink Stalls: State which local authority you are registered with					
Public Liability Insurance <i>(Please enclose a copy)</i>		I hold my own Public Liability Insurance, which is valid during the date of the event <input type="checkbox"/> Any Comments:			
Health and Safety: 1. Will you be doing any cooking on the stall/selling temperature controlled food and/or drink? 2. Do you perceive any H&S risks?		<p><i>If YES, please submit a risk assessment</i></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>			
Do you have any specific access needs to set up your stand e.g. size of vehicle, trailer?		<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p><i>If YES, please submit details</i></p>			

CHARITY/COMMUNITY BOOKING FOR VINES PARK								
Item	Day	Location – number required				Electricity		Total
		Premium		Other		Cost	Tick	
		Cost	No.	Cost	No.			
<b>Pitch Only</b> Prices are based on a 3x3m pitch (larger pitches are available) <i>Please indicate pitch size*</i>	3 Days	£90		£60		£15		
	Saturday	£50		£40		£5		
	Sunday	£60		£40		£5		
	Monday	£40		£30		£5		

**\*If you require a larger pitch then a higher charge will apply e.g. a 4.5m frontage increases charge by 50%; 6m frontage will be charged as 2 pitches. You must supply your own gazebo/stall/equipment. Tables can be made available for marquee bookings.**

Would you like to advertise in programme and/or website? Tick all boxes which apply.									
Full Page 89mm W x 200mm H		1/2 Page 89 W x 97.5 H		1/3 Page 89mm W x 63.5mm H		Website Advert		Website Listing	
£50		£30		£15		£10		£8	

Please state your Charity Number:

**ELECTRICITY REQUIREMENTS (if applicable)**  
**See Exhibitor General Terms and Condition of Booking note 14**  
**All electrical items you wish to use on your stand must be listed below**

Item	Wattage

**PAYMENT**

Payment is due in full as soon as possible to secure your stall/space/advertising.

**All payments must reach us by 31<sup>st</sup> March 2025**

<b>Payment by cheque</b>	Please make cheques payable to: <b>Worcester Birmingham &amp; Droitwich Canals Society</b>
<b>Payment by BACS</b>	Account: The Worcester Birmingham & Droitwich Canals Society Bank: Lloyds Bank PLC Account: 00061476 Sort Code: 30-96-97 <i>Please use the reference 'SRCF 2025'          along with your full trading name</i>

**AGREEMENT**

*GDPR policy statement details are in the terms & conditions.*

*I have read and understood the St. Richard's Canal Festival 2025 general terms & conditions  
and agree to be bound by them.*

<b>SIGNATURE:</b>	
<b>PRINT NAME:</b>	

**FINAL CHECKLIST & BOOKING**

**TICK BOXES**

Booking Form	
Public Liability Insurance Certificate	
Payment	Cheque Enclosed
	BACS
Risk Assessment (if applicable)	
Advert: Please send in pdf or high-resolution jpg format to the email address below	
Website – Please send in pdf or high-resolution jpg format to the email address below (contact details, product description, logo, image and address of your own website)	
Please send your application by <b>31<sup>st</sup> March 2025</b> to: St Richards Bookings (CC2025) 3 Corbyn Mount, Underhill Road, Torquay, TQ2 6QU  For any further information please email: <a href="mailto:strichardsinfo@wbdc.org.uk">strichardsinfo@wbdc.org.uk</a> or visit <a href="http://www.strichardsfestival.co.uk">www.strichardsfestival.co.uk</a>	